

ANNUAL GENERAL MEETING

Minutes of the first Annual General Meeting of this Company held at the Clarendon Suites, 2 Stirling Road, Edgbaston, Birmingham, on 29th June 2002 commencing at 2pm.

PRESENT:

DIRECTORS OF THE COMPANY: AE Ransome OBE (Chairman), LA Chatwin (Deputy Chairman), BR Granger (Treasurer)

INDIVIDUAL MEMBERS OF THE COMPANY: MGR Smith (Vice-Chairman (Administration)), KTO Ponting (Vice-Chairman (Competitions)), BR Halliday (Vice-Chairman (Public Relations)), Mrs KM Tonge (Vice-Chairman (Teaching & Training)), Mrs C Beames (Vice-Chairman (without Departmental responsibility))

COUNTY REPRESENTATIVE MEMBERS OF THE COMPANY:

Bedfordshire (A Murdoch), Buckinghamshire (AJH Wickens), Cheshire (MF Johns), Cleveland (CJ Davison), Cornwall (Mrs AP Archdale), Derbyshire (Mrs S Deaton), Devonshire (P Goulding), Essex (S Kerns), Hertfordshire (J Jermyn), Lancashire (S Clarke), Lincolnshire (WV Moran), Middlesex (Mrs DM Stannard), Norfolk (R Drew), Nottinghamshire (M Allsop), Somerset (AL Seward), Staffordshire (R Habgood), Suffolk (H Newman), Sussex (D Berriman), Wiltshire (KWG Satchell), Worcestershire (DA Young), Yorkshire (RB Hudson)

LEAGUE REPRESENTATIVE MEMBERS OF THE COMPANY:

Bath (D Hockney), Bristol (P Maines), Bromley (L Pilfold), Chiltern (RR Washington), Derby (AC Young), Gainsborough (K Eliot), Hereford (G Stables), Liverpool Business Houses (A Knowlson), Northampton (G Powell), North Herts (Mrs D Jermyn), Reading (J Freeman), Southampton (BP Lamerton), Warrington (DD Goulden), Wembley/Harrow (M Close), Yeovil (T Farr)

HONORARY LIFE MEMBERS: LA Chatwin, CJ Clemett, KTO Ponting, AE Ransome OBE, Mrs DM Stannard, AJH Wickens

VICE-PRESIDENTS: M Allsop, M Close, CJ Davison, J Freeman, BR Granger, BR Halliday, J Jermyn, BP Lamerton, WV Moran, S Parr, AL Seward, AWH Shipley, RH Sinclair, Mrs KM Tonge, DR Tremayne, BRJ Webb, HJ Webb, J Woodford, DA Young

OTHERS:

P Avenell (Suffolk), R Bannister (South Yorkshire/Hallam), A Beames (Brighton), DE Evans (Grand Prix Committee), Mrs D Kirkwood (Hastings), B Latham (Berkshire/Bracknell & Wokingham), J Melnick (West Middlesex), IE McKelvey (Rules Committee Chairman), Mrs V Murdoch (Bedford), T Owens (Liverpool Business Houses), S Parr (Blackpool), J Pimblett (Kendal), M Prior (West Midlands), Mrs J Ransome (Middlesbrough/Ormesby), G Sharma (Smethwick), D Sherratt (Stafford), S Wainwright (Hallam), JFA Wood (Cornwall), J Woodford (Eastbourne)

ORGANISATIONS IN GOOD STANDING:

None

STAFF IN ATTENDANCE:

R Yule, (Chief Executive, Company Secretary), RH Sinclair (General Secretary), Mrs DM Nightingale (Administrative Officer), EK Muhr (Information Officer), BE Spicer (Commercial Manager), C Newton (Regional Development Officer, East & West Midlands)

AE Ransome OBE (Chairman) welcomed all present and took the chair.

1. First ANNUAL GENERAL MEETING of ENGLISH TABLE TENNIS ASSOCIATION Limited by a Member of the STANDING ORDERS COMMITTEE appointed by the former ENGLISH TABLE TENNIS ASSOCIATION

- 1.1 AJH Wickens made a statement on Standing Orders as a member of the Standing Orders Committee appointed by the former English Table Tennis Association.
- 1.2 He emphasized that this was a personal statement and not on behalf of his colleagues on that Committee.
- 1.3 He stated that the Standing Orders Committee had no report to make as the responsibility was that of the Company Secretary.
- 1.4 He noted that it was a decision of the Members of the Company as to the matters relating to any Standing Orders Committee.
- 1.5 He said that he had greatly enjoyed working for the English Table Tennis Association on its Standing Orders Committee and thanked those who served on it with him for their work and comradeship.

2. STANDING ORDERS (Document 3882/1/AW)

- 2.1 AJH Wickens said that the Standing Orders Document 3882//1/AW that had been sent out with the Annual General Meeting papers was unamended since the formation of the Company. He had created a private document (4960/1/AJHW) which has now been circulated which was made up of the parts of the old document that were still appropriate plus extracts of the current Rules with changed principles.
- 2.2 MGR Smith (Vice-Chairman (Administration)) proposed that the amended Standing Orders Document (4960/1/AJHW) be adopted for the purpose of this meeting in substitution for the Document 3882/1/AW). This was seconded by IE McKelvey (Rules Committee Chairman). Members agreed.

3. TELLERS

- 3.1 It was proposed by MGR Smith (Vice-Chairman (Administration)), seconded by R Habgood (Staffordshire) and agreed that AWH Shipley and D Tremayne be appointed Tellers for the meeting. They were reminded before the appointment that Tellers could not take part in debate.

4. APOLOGIES

- 4.1 Apologies for absence were received from the following:
Members of the Company: H Alberty (Hampshire), K Armson MBE (Liverpool), D Bunday (Crawley/Horsham), N Carpenter (Sutton), G Clark (Potteries), G Earle (Colchester), R Hiskey (Chelmsford), AB Lillicrapp (Leicestershire), MC Macfarlane (Warwickshire), N Merchant (Herefordshire), L Moir (Croydon), V Parkes (Cambridge), P Searle (Staines), J Pringle (Kings Lynn)
Vice-Presidents: J Arnold, P Bradley, WG Goldfinch, CT Hyland, P Lewis MBE, RC Scruton, L Smith, D Tyler
Others: N Heavyside (Liverpool Business Houses), JA Leach MBE (President), D Lomas (Burnham on Crouch), G Scruton (Yorkshire)
Honorary Life Member: A.E. Upton

5. MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 30th June 2001 (document 4768/1/DMN)

- 5.1 AE Ransome OBE (Chairman) said that this Meeting has no authority to amend or agree these Minutes as they are of a different body no longer in existence.
- 5.2 The content of these Minutes was noted by the Meeting.

**6 MINUTES OF A SPECIAL GENERAL MEETING HELD 30th June 2001
(document 4469/1/DMN)**

- 6.1 AE Ransome OBE (Chairman) said that this Meeting has no authority to amend or agree these Minutes as they are of a different body no longer in existence.
- 6.2 The content of these Minutes was noted by the Meeting.

7. REPORT OF THE MANAGEMENT COMMITTEE:

At this point the Chairman stood down from the Chair in order to participate in debate. In the absence of the President, the Deputy Chairman, LA Chatwin, took the Chair.

7.1 Introduction

- 7.1.1 Page 5, 5th Paragraph, 3rd Line: MGR Smith (Vice-Chairman (Administration)) said that the word 'with' should read 'will'.

7.2 Finance

- 7.2.1 Item 1.2.6: BR Granger (Treasurer) said that the word 'for' in the first line should read 'to'.

7.3 Administration

- 7.3.1 Item 2.6.1: Board of Appeal – BRJ Webb (Vice-President) said that an appeal in which he was involved had been heard during this Administrative Year.

- 7.3.2 J Freeman (Board of Appeal Chairman) agreed that this appeal had been heard recently but it had not been received at the time that the report was written.

- 7.4 Item 2.9.4: Membership Committee – RR Washington (Chiltern) queried the wording of this item.

- 7.4.1 MGR Smith (Vice-Chairman (Administration)) said that the Committee hopes that the coming year will bring the aims and intentions of the Committee closer to fruition.

7.5 Development

- 7.5.1 Items 4.8.1, 4.8.2, & 4.8.3: M Allsop (Nottinghamshire) asked whether it was not about time that these British League competitions came out of the Development Department and went into the Competitions Department.

- 7.5.2 AE Ransome OBE (Chairman) said that these events had been started and managed by the Development Department very successfully. He agreed that they should eventually be transferred to the Competitions Department.

(At this point the Chairman resumed the Chair.)

- 7.6 AE Ransome OBE (Chairman) thanked the Administration Department and all contributors for the production of the extensive report.

8. REPORT OF ELECTION OF VICE-CHAIRMEN FOR PART ADMINISTRATIVE YEAR 2001/2 (document 4786/23/AJHW)

- 8.1 The General Secretary informed the meeting of the results of the election as shown on document 4786/23/RHS. The report was noted.

9. REPORT OF ELECTION OF NATIONAL COUNCILLORS FOR THE ADMINISTRATIVE YEAR 2002/3 (DOCUMENT 4947/23/AJHW)

- 9.1 AJH Wickens (Returning Officer) reported that results of elections had now been received from Lincolnshire (WV Moran) and from Wiltshire (KWG Satchell). Results had not been received from Durham and Suffolk.

- 9.2 Document 4947/23/AJHW with above additions was noted.

10. RULE CHANGE PROPOSITION (DOCUMENT 4954/1/AJHW)

- 10.1.1 IE McKelvey (Rules Committee Chairman) proposed the following proposition on behalf of National Council:

New Rule 29.1A: "A County may elect also a Deputy National Councillor, who shall be entitled to attend and vote at a Council Meeting in the absence of the National Councillor".

In Rule 29.2 replace "election" with "elections(s)"

In Rules 28.3, 28.4 and 28.5 replace "Councillor" with "Councillor or Deputy Councillor".

In Rule 17.4.14 replace "National Councillors" with "National Councillors and Deputy National Councillors".

In Schedule to Rule 46.1, part II amend the offence under Rule 29.2 to read "29.2 (County Association) notify ETTA of National Councillor and Deputy National Councillor elected".

Amendment No.1 to Proposition No.1 (submitted by Staffordshire County TTA)

Amend Proposition No. 1 as follows –

In the section creating a new Rule 29.1a, for "elect also" substitute "appoint also any Officer (of its Association) to be"

(Note: as amended that section would then be "29.1a – a County may appoint also any Officer (of its Association) to be a Deputy National Councillor who shall be entitled to attend a Council Meeting in the absence of the National Councillor")

- 10.1.2 R Habgood (Staffordshire) proposed an amendment that would allow "any Officer" to attend National Council in place of the National Councillor.
- 10.1.3 IE McKelvey (National Council Spokesman) said that this amendment would not be supported by National Council as it would mean that the attendee may be unknown to National Council and that continuity would be broken as the attendees may be different at each National Council meeting.
- 10.1.4 A vote was taken on the amendment, seconded by D Sherratt (Stafford) with the result that the majority was against and seven for. The amendment failed.
- 10.1.5 The original Proposition was then passed with the majority for and one against.

REPORT OF THE TREASURER, REPORT OF THE AUDITORS AND STATEMENT OF ACCOUNTS FOR THE FINANCIAL YEAR ENDED 31ST MARCH 2002 (DOCUMENT 4948/825/BRG)

- 13.1 The Treasurer stated that, since the Association became a limited liability company and trading started on 1st October 2001, there was no single entity in existence for twelve months. Despite this, accounts for the 12 months had been prepared so Members were able to compare to the 2001 annual accounts.
- 13.2 The Treasurer went through the accounts, commenting on the deficit, which was in the main due to sponsorship income not being reached (£25,000 less than budget) and a requirement by the Lottery Unit of a contribution to the World Class Programme of almost £17,000. Other amounts that differed significantly to the previous year were explained.
- 13.3 The financial statements of the company, which were for approval at the AGM, were then explained, as these were very different from previous accounts, the format being laid down by the Companies Act and Financial Reporting Standard.
- 13.4 The Treasurer commented on the Balance Sheet, Funds of Regions had been included for the first time, in accordance with company accounting regulations. These amounted to almost £30,000.
- 13.5 M Allsop (Nottinghamshire) asked whether the increase in the insurance premium was due to a settlement made to Rainbow Press. The Treasurer said that he had not been advised concerning this matter but insurance rates across the board were increasing significantly.
- 13.6 AL Seward (Somerset) requested that the affiliation income from Local Leagues and that from Premier Clubs be shown separately in future. The Treasurer agreed.

- 13.7 BRJ Webb (Vice-President) queried the inclusion of the £200,000 reserve Building Fund that had previously been tacit. The Treasurer said that, with incorporation, all funds came under the jurisdiction of the Directors of the Company and they had made the decision that the fund would be included within general reserves.
- 13.8 The budgeted result for 2002/3, revised since the last National Council meeting, showed a deficit of between £10,000 and £15,000. Sponsorship income had been reduced compared to the budget figure in 2001/2 and it was almost certain that no contribution would be payable towards the World Class Programme.
- 13.9 P Maines (Bristol) asked whether the Register of Business Interests was published with the Accounts. MGR Smith (Vice-Chairman Administration) said that it was not published but was kept up to date, was available for inspection at the Registered Office and was reported on at each National Council meeting.
- 13.10 S Clarke (Lancashire) proposed and C Davison (Cleveland) seconded that the report of the Treasurer, the report of the Auditors and the Statement of Accounts be adopted. This was carried on a show of hands.
- 13.11 The Chairman thanked the Treasurer for his presentation and to his staff for the extra work that has been necessary during this year of incorporation.

(At this point (3.35pm) the meeting was adjourned in order for the Extraordinary General Meeting to take place. The Meeting re-commenced at 4.35pm)

14. ELECTION OF LIFE MEMBERS AND VICE-PRESIDENTS

- 14.1 MGR Smith (Vice-Chairman (Administration)) said that there had been no nominations for Life Members during this Administrative Year which could be brought to this Annual General Meeting; He asked the meeting to note that a nomination had been made for Mike Watts but regrettably he had died before the nomination could be brought to a General Meeting.
- 14.2 The Meeting agreed, on the proposal of MGR Smith (Vice-Chairman (Administration)) on behalf of National Council and seconded by KTO Ponting (Vice-Chairman (Competitions)), to a further three-year term for the following retiring Vice-Presidents: Miss J Adams, R Balmford, A Drapkin, J Freeman JP, BG Fretwell, WG Goldfinch, A Hydes, J Jermyn, Miss I Moss, S Parr, L Pilditch, Mrs S Sandor, RC Scruton, SE Sherlock, AWC Simons, Mrs JL Watts JP, BRJ Webb, J Woodford.
- 14.3 The meeting agreed, on the proposal of KTO Ponting (Vice-Chairman (Competitions)), to the election for a term of three years of:
Mrs AP Archdale for her service to all aspects of umpire administration, both Regionally, Nationally and Internationally since 1951.
J Neslen for his commitment and support to table tennis as Liaison Officer for Sport England from 1997 to 2002.
MGR Smith for his work as Vice-Chairman (Administration) from 1997, particularly overseeing the implementation of National Council's wishes with regard to Incorporation and for his work on the Membership Services Panel, Rules Committee and Player Licence Scheme Panel. Also for his work as Regional Committee Chairman (East Midlands) from 1993 to 1999 and his service to Leicestershire County Association and Leicester Local League.
R Yule for his work in conjunction with Sport England and the World Class Programme as Chief Executive of the ETTA and his skilful and sensitive management of professional staff both in the Registered Office and throughout the Association.

15. PRESENTATION OF AWARDS AND HONOURS

- 15.1 Ivor Montagu Award

- This was awarded to Dave Evans for his service to the Grand Prix Committee and the Tournament Organisers Committee and his work as Venue Director for 1998 World Veterans Championships, for 1999 63rd English Open and the 2001 64th English Open. Also for his work as Organiser of the National Championships 2001 and 2002.
- 15.2 Victor Barna Award
This was awarded to Andrew Baggaley for his outstanding performance at the English National Championships 2002.
- 15.3 Leslie Forrest Memorial Award
This was awarded to Terry Tresadern for his contribution to Lincolnshire County Association and the County Championships competition since 1988. This award was presented at the County Championships Conference.
- 15.4 Malcolm Scott Award
This was awarded to Keith Ponting for his continued work locally, regionally and nationally. He has been a Vice-President since 1980, and an Honorary Life Member since 1983. He was the first recipient of the Ivor Montagu Award in 1971 and received the Leslie Forrest Memorial Trophy in 1982. He is currently Vice-Chairman (Competitions) and Chairman of the British League Committee.
- 15.5 A K Vint OBE Staff Award
The recipient of the A K Vint Staff Award was not present at the meeting to collect his/her award but an announcement will be made at the National Council meeting in July.
- 15.6 Johnny Leach Trophy
This award is to be awarded jointly to Paul Drinkhall (Cleveland) and Darius Knight (Surrey) for the promise they have shown on the International scene.
- 15.7 New Award
Mrs H Watts and her family propose to provide the Association with an annual award to commemorate the dedication to table tennis over many years of Mike Watts. Detail of the first recipient is still under discussion.
- 16. ELECTION OF AUDITORS**
- 16.1 It was agreed nem.com that Spains be re-elected.
- 17. ELECTION OF STANDING ORDERS COMMITTEE**
- 17.1 The Chairman expressed the Association's thanks for the work of the Standing Orders Committee in the past and said that it had been very useful and was in favour of forming a new Standing Orders Committee with the new Company.
- 17.2 R Yule (Company Secretary) acknowledged the tremendous work that had been done by AJH Wickens as Chairman of the old Standing Orders Committee and hoped he would continue to assist in this area. He also thanked him for his help in the organisation of this first Annual General Meeting of the new Company.
- 17.3 WV Moran (Lincolnshire) proposed that a new Standing Orders Committee for the Company be formed. This was seconded by KTO Ponting (Vice-Chairman (Competitions)) and the Meeting agreed.
- 17.4 Management Committee will proceed with this request.
- 18. ANY OTHER BUSINESS**
- 18.1 D Sherratt (Stafford) asked that details of any contested Vice-Chairman be made available in plenty of time for the County Associations to discuss and form opinions. MGR Smith (Vice-Chairman (Administration)) said that the procedures for the election of Vice-Chairman had been changed in 1998 at the request of National Council and Rules Committee were now looking into the possibility of reviewing this decision.
- 18.2 S Parr (Vice-President, Blackpool) said that it would be useful if a roving microphone could be in place for the meeting in future.

- 18.3 The Chairman said that a message of congratulations from the Company had been sent to Her Majesty the Queen on the occasion of her Golden Jubilee.
- 18.4 The Chairman said that this year was a double anniversary for the Association, 75 years since the ETTA was formed in 1926 and 80 years since the formation of the original 'Ping Pong Association.
- 18.5 The Chairman said that table tennis was to be part of the Commonwealth Games to be held in Manchester for the first time this year. It is anticipated that the Games will receive full television coverage from 9am each day on BBC1 and BBC2.
- 18.6 Details of events to promote table tennis during the Table Tennis Week in August are being received at the Registered Office. The Development Department should be advised of any arrangements that are being made in your Local League

There being no further business, the Chairman thanked everyone for their attendance and declared the meeting closed at 5.25pm.

/concluded